Welford-on-Avon Parish Council

Minutes of a meeting of the Planning Committee held on Tuesday 19th March 2024 at 7:15 p.m.

Present: Cllr S Carter (in the Chair), Cllr M Lake, Cllr M Stanley, Cllr D Jones, Cllr N Appleton Cllr D Holmes

In attendance: Clerk - Mrs I Wibberley

Public: 0

Item						Action	
1.	Acceptance of Apologies – Cllr J Hockaday						
2.	Declarations of Interest – None						
3.	Approval of Minutes – The minutes of the meeting held on 20 th February 2024 were approved and the Chairman was authorised to sign. The January amended minutes were signed.						
	Proposed: Cllr Carter Seconded: Cllr Lake						
4.	Planning Applic Application Reference	Property	Details	Nature of change	PC Decision		
	22/00114/OUT	Willicote Farm, Campden Road, Clifford Chambers, Stratford- upon-Avon CV37 8LN	Hybrid planning application for the change of use of land and existing buildings from equestrian / employment use, to a wildlife park visitor attraction	Amendment submitted (comments by 26 March 2024)	Object		
5.	Other Planning Matters None discussed.						
6.	Any Other Business 6.1 School/community playing field A letter had been received from the school governors, circulated prior to t meeting. There were some factual inaccuracies in this. Lodders we drafting a reply and would point these out, however councillors were keen reach a constructive conclusion. WCC had offered to mediate and this w felt helpful. Cllr Appleton advise that a new fence had been erected adjace to the Allotments.						
	6.2 Risk Assessment Register This was reviewed. It was noted that inspection of the playground equipment was carried out annually in Spring. Visual inspections were carried out intermittently. Some other minor amendments were also agreed. The Clerk would update so that this could be ratified at the next meeting.						

6.3 Annual Parish Meeting arrangements The Clerk was asked to ascertain what other local councils do to encourage attendance. It was agreed that this needed to be well advertised this year. Thursday 23 rd May was proposed as the date for the Annual Parish Meeting. The Clerk was asked to book the Memorial Hall.	IW IW
6.4 Action list Cllr Carter noted that this had now increased to 3 pages and asked Councillors to focus on completing their actions. The list was reviewed and the clerk was asked to update.	IW
6.5 Synder Meadow Sport England, who are a statutory consultee, have raised a number of objections relating to the perimeter running track, the community orchard and the multi use sportsground on the basis that they restrict the green space for cricket/football. These will be removed from the application and can be added later under permitted development rights.	
6.6 Headland Road play equipment Cllr Appleton reported on the findings of the recent playing field equipment inspection. All issues identified were low/very low risk however there were various tasks identified to be done. He was looking at ways of capturing our maintenance on the equipment so we have records/evidence of the maintenance carried out. These records need to be kept for 21 years. He had identified an online system called PSS Live. This had a PayAsYouGo licence option of £4 per inspection per site. The system could also be used to cover future equipment on Synder Meadow. It would provide and audit trail and evidence of inspections/remedial work should that be required. Councillors agreed that Cllr Appleton should proceed and asked him to give a demonstration to councillors once the system was up and running.	NA
6.7 Parish website Cllr Holmes would like to have a section on the PC website about footpaths. It was noted that Colin Weston had recently asked villagers for their views about the website and agreed that the Clerk should follow up to see what response he had received. It was also suggested that there should be a more prominent section for Parish Council news. The current website mirrors SDC website.	IW
6.8 Village Youth Club Cllrs Stanley and Jones were trying to facilitate the creation of a village youth club. The first meeting would take place after Easter to initiate this process. Contact was beingmade with local parents who had previously expressed an interest, the Church and the Memorial Hall.	
6.9 Traffic Sruvey Cllr Stanley had received a quotation of £305 to print 250 traffic questionnaires. Bloomfields in Bidford recommended for a 2 nd quote.	

WELFORD ON AVON PARISH COUNCIL MARCH 2024

7.	Dates of Future Meetings			
	2 nd April 2024 - Full Parish Council Meeting, Memorial Hall			
	23 rd April 2024 – Planning Committee Meeting, Memorial Hall			

Meeting closed at 20:56