WELFORD ON AVON PARISH COUNCIL JUNE 2024

Welford-on-Avon Parish Council

Minutes of a meeting of the Planning Committee held on Tuesday 2nd July 2024 at 7:15 p.m.

Present: Cllr S. Carter (in the Chair), Cllr J Hockaday, Cllr N Appleton, Cllr M Stanley, Cllr D Jones, Cllr D Holmes, Cllr M Lake

In Attendance: Sue Hook

1+~~~		Action				
Item 4	Acceptance of Apologies – Iona Willerby (clerk)					
	Declarations of Interest - None					
3.	Approval of Minutes – The minutes of the meeting held on 4 th June 2024 were approved. Proposed: Cllr Dave Holmes Seconded: Cllr Martyn Stanley					
	Report from the County and District Councillors Taken as read. N.B As part of that report there was particular mention of the reference to the need and value of "Open Space for Wellbeing". This noted since closure of					
	playing field on Headland Road.					
5.	Planning a. Report of planning notices received from SDC					
	b. Report of applications previously considered					

5.3 Consideration of planning applications received from SDC (including but not limited to the applications on the planning list below

Reference	Consultation Expiry Date	Address	Proposal	Decision
	24/06/2024	Millers Close Welford-on-Avon	mounting of	location with email to
	18/07/2024	Meadow Bank Duck Lane Welford-on-Avon Stratford-upon- Avon CV37 8QD	Conversion of existing loft area within existing bungalow to provide residential accommodation. (retrospective).	No representation

Cllr Neal Appleton outlined there appeared issues relating to :

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ii) School boundary fences metal instead of wood.

Neal had looked at the plans for new school boundary. The construction material had changed from the original wood to metal. There had also been a boundary change that created a "kink" with the positioning of the fence, in doing so part of the playing field had been lost. The new fences are also outside the "built up boundary area".

Action: Check planning application for the school hall and refer to enforcement.

iii) S106 agreement referred to community use as part of the application.

Action: Neal has approached WCC to check S106 agreement to confirm appropriate use of funding.

Any other planning matters

Glebe Cottage, Church Street: Removal of Willow tree. Report from Doug Lewis indicates tree is dead. Council to support application.

22 Millers Close: Re submitted and amended planning application. We need to be re-consulted but need identification of the changes and why they are needed.

The Orchard, Chapel Street: Issue raised as a question of an appeal?

6. Finance

6.1 Approval of items requiring payment

All items for payment were approved including:

- Millenium Trust
- e Bank charges
- Clerk salary adjustment Clerks salary overpayment adjusted
- Lodders fee
- Wilkes hedge cutting at Cress Hill £295
- Bus shelter repairs
- Cress Hill hedge cutting
- Bloomfields letter £115
- Printer ink £149
- Internal Audit
- Limebridge cutting of village areas

6.2 Any other finance matters

Parish Council authorised the sum of £5000 to be put aside for Lodders solicitors to seek advice regarding the schools approach to the playing field and what options the PC had.

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7 Project updates from Parish Councillors

CIIr Debbie Jones

 Headland Rise footpath- Street Scene to organise cutting back of foliage and to clear final part of the path.

Dog bins: In Headland Road to be moved. In Mill Lane to be put in by Nic Allen.
 Following delivery to Cllr Jones house. The Holt: Mixed bin to be put in at marked place.

Hedgehog Highway – delayed till September. Agreed to purchase a box £150

CIIr Dave Holmes

 Cress Hill- to discuss regular maintenance cost with contractors. Also to quote for path clearance down to river.

 Quote for additional resurfacing of path down to Headland road sought- thought to maybe add edging to path.

 Document to go Welford Matters for volunteer participation to provide footpath maintenance. A). monitor B) trim as you walk C) monthly group

CIIr Neal Appleton

Website- No update since last meeting.

 Speed Humps at entrance to Welford park on Barton Road.- residents will be asked to contact Environmental Health directly.

Section 106 raised vs S106 spent summary to be completed.

Issue re the cleaning play of the play equipment – sensitivity at present. It was
raised during the most recent inspection. Suggested that best to delay until some
resolution with school re access. Neal will contact school to arrange for inspection
of equipment date and PC to contact to reaffirm that in the present circumstances
Third party Liability passes to school.

CIIr Martyn Stanley

Contact Highways to follow up on meetings re traffic plans for the village.

 Follow up with Alan Caldwell Jones re various maintenance issues across the village.

• Traffic Questionnaire – concerned that we needed to keep the village up to date as participation had been excellent (288). A note to go in Welford Matters to explain an update will be given in late August/ early September.

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Any Other Business

Asked for an update on where the Parish Council was with the playing field. A brief outline was given.

PC notice board outside the school had been opened and posters and letters removed. Need to check locks as part of maintenance. Cllr Carter to put a lock on the notice Board.

Posters have been created to go around village referencing playing field being closed. Dangers posed around the village to children now playing on Headland Road, Millers Close and around Maypole Green. Cllr Stanley to contact WCC Highways Department for advice and appropriate signage.

The PC agreed the Safeguarding Policy in principle only and all members agreed to undertake safeguarding training at the earliest opportunity- together if possible.

Action List. Not discussed formally wanted to add the checking of the payment schedules for Limebridge.

9. Communications

10. Dates of Future Meetings

• 23rd July 2024 – Planning Committee Meeting, Memorial Hall

Meeting closed at 21:50