Welford-on-Avon Parish Council

Minutes of the Meeting held on Tuesday 4th February 2025 at 7:15 p.m.

Present: Cllr J Hockaday- in the Chair, Cllr D Jones, Cllr D Holmes, Cllr M Lake, Cllr N Appleton,

Acceptance of Apologies - Cllr S Carter, Cllr M Pertgehella

Action

Cllr M Stanley

Item

1.

In attendance: Clerk - Mrs I Wibberley

Public Participation: 1

Declarations of Interest – None						
Approval of Minutes – The minutes of 7 th January 2025 were accepted as a true record of the meeting and signed by the Chairman, subject to minor amendment						
about the cost of building the Sync	der Meadow pa	vilion.				
Proposed - Cllr M Lake	Seconded -	Cllr D Holm	nes			
District Councillors' Report None presented						
Planning						
5.1 Report of Planning Notices r 2025 Item	Reference	Stratford D Decision Date	C during J SDC Decision	PC Decision		
Welford Hill House, Long Marston Road, Welford-on-Avon, Stratford-upon-Avon CV37 8AE - new menage	24/02800/FUL	07/01/2025	Granted	Support		
Welford Barns, Binton Road, Welford- on-Avon, CV37 8PT - Prior Approval application for the change of use of an agricultural building into one residential dwelling (C3) and associated operational development	24/02936/COUQ	13/01/2025	Refused	Object		
Little Dene Barton Road Welford -on-Avon Stratford-upon-Avon CV37 8EY - Proposed single storey	24/03036/FUL	21/01/2025	Granted	Support		
rear extension, replacement porch, raised roof above garage and proposed front gates.						

Woodside Hollis Grove Welford-on- Avon Stratford-upon-Avon CV37 8GB - oak framed mansard extension.	25/00026/LDP	24/01/2025	Granted	Not consulted	
Oak Tree House, High Street, Welford-on-Avon, Stratford-upon- Avon, CV37 8EF - T1 Oak tree - Lateral limbs pruned back to growth points approx. 1m removed to reduce the trees sail.	24/03191/TREE	29/01/2025	Granted	Support	

5.2 Planning Applications Previously Considered (at January 2025 Planning Committee meeting)

Reference	Consultation Expiry Date	Property	Details of application	PC Decision
25/00085/TREE	TREE 05/02/2025 1 Chapel Close Welford-on-Avon Stratford-upon-Avon CV37 8QJ T1 - Hazel - Crown reduction due to excessive shading and encroachment into neighbouring properties. Reduce height by 3m and trim spread by similar amount to maintain overall balance of proportions of tree.		excessive shading and encroachment into neighbouring properties. Reduce height by 3m and trim spread by similar amount to maintain overall	Support
24/03256/TREE	05/02/2025	Laurel House Church Street Welford-on-Avon Stratford-upon- Avon CV37 8EJ	T1 - yew - Reduce height from 5metres to 3metres T2 - yew - Reduce height from 4metres to 3metres T3 - yew - Reduce from 7metres arounds sides removing 1metres sections T4 and T5 - magnolia - Reduce from 6metres to 4metres and prune to improve shape. G1, Laurel Hedge, reduce to 3 meters	Support
24/03162/FUL	28/01/2025	Three Acres High Street Welford-on-Avon Stratford-upon-Avo CV37 8EA	Proposed additional stables within existing equestrian paddock for applicants private use only.	Support

5.3 Planning Applications Received From SDC for Consideration at February 2025 Parish Council Meeting

Reference	Consultation Expiry Date	Address	Proposal	PC Decision
25/00160/FUL	18/02/2025	11 Quineys Leys, Welford on Avon, CV37 8PU	Proposed single storey rear extension, replacement windows and rainwater goods with associated alterations	Support
25/00100/TREE	10/02/2025	The Barn House, Chapel Street, Welford on Avon	T1 poplar - To remove 1no. lowest limb. To reduce tree back to previous pruning points. Tree is to be reduced in height by 5 metres back to the old pollard cuts. T2 - Willow - Crown Lifting. To remove x 1 limb overhanging outbuilding. Tree is to be reduced in height by 5 meters back to the old pollard cuts.	Support
25/00097/LDE	12/02/2025	Welford Chase, Binton Road, Welford on Avon	Car park and amenity land associated with caravan site	Support

24/02691/FUL	04/02/2025	Land to the East of Weston Close, Frog Lane, Welford on Avon	Erection of a new self-build single storey dwelling with associated works. (amendments to application)	Object	
5 / Planning	Enforceme	nt			

5.4 Planning Enforcement

No matters discussed

5.5 Other planning matters

Cllr Appleton drew attention to SDC's housing land supply which stood at 24.65 years as at 1 April 2024. He noted that Welford was one of 10 identified Category 2 Local Service Villages for which the overall target was 700 dwellings with not more than 12% to be built in any one village. To April 2024 881 homes had been built or committed within this category. In Welford 182 homes had been built or committed. The core strategy target had therefore been significantly exceeded (by 94% across all Category 2 LSV and in Welford by 296%)

The importance of monitoring and responding to the South Warwickshire Local Plan was emphasised.

6. Finance

6.1 Approval of items requiring payment

Item	Base	VAT	Total	Bdgt
Clerk Salary	£582.40	£0.00	£584.20	7
Clerks Phone O2 (paid by DD)	£12.99	£2.60	£15.59	8
Donation Millennium Trust - monthly	£120.00	£0.00	£120.00	15
O2 clerks phone	£12.99	£2.60	£15.59	8
Bank charges	£8.00	£0.00	£8.00	8
BMJ Lawncare & Landscaping	£460.00	£0.00	£460.00	25
Microsoft	£39.20	£7.84	£47.04	8
Lodders Solicitors	£925.00	£185.00	£1110.00	12
Warks County Council (traffic survey)	£1000.00	£200.00	£1200.00	27
Avon Architecture	£2325.00	£0.00	£2325.00	30
TOTALS	£5472.59	£395.44	£5868.03	

Receipts – £ nil Transfer - £5000

Proposed – Cllr M Lake

Seconded – Cllr N Appleton

It was noted that no further engagement with Lodders was currently proposed. Councillors were pleased with the work carried out by BMJ Landscaping to install planking at Synder Meadow. It was reported that structural drawings for Synder Meadow had now been received and sent out to 6 contractors. Copies would be added to the Shared Drive.

Cllr Appleton noted that the Parish Online bill needed to be paid and asked the clerk to follow up.

IW

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	6.2 Any Other Finance Matters It was proposed that Dereck Tribe be invited on behalf of the Millenium Trust to attend a future Parish Council meeting to discuss the finances of the Trust.	MS
7.	Project Updates from Councillors Cllr Jones – had received tree prices from nurseries. Cllr Carter was checking prices with Burcot Nurseries as a comparison. 5 possible species had been identified. Options were bare root/root ball/sack pots ranging in price from £68 to £240 per tree. It was noted that the trees needed to be planted before the end of March. It was agreed that 13 trees of 12ft be purchased, councillors noting that the cost of 13 trees at £240 was £3120. Cllr Jones was asked to prepare a proposal for the next meeting identifying which trees should be planted, together with final costings and a timetable so that formal approval could be given.	DJ
	Cllr Holmes - Wayposts would start to be put in place this week. He had purchased a new head for the brush strimmer at a cost of £50. He had managed to recruit some more volunteers to assist with village maintenance. The clerk noted that Derek Tribe had raised the issue of repairing the steps at Cress Hill and it was noted that this work was on the list. It was agreed that the clerk/Cllr Holmes would check if the Cress Hill designation imposed any restrictions on what work can be done.	IW/DH
	Cllr Holmes would contact the owners of the land next to Cress Hill and/or Brian Welch about managing this.	DH
	Cllr Stanley – referred to emails relating to traffic monitoring and the experience of other local councillors in Gloucestershire and Shropshire with whom he had been in contact. It was suggested that they might be invited to talk to Parish Councillors. Recent surveys had not identified a speeding issue although there was an increase in volumes of traffic. It was noted that proposed future development would increase this still further. The possibility of changing the "give way" sign to a "stop" sign at Welford Bridge was being considered by WCC from a safety perspective. Traffic management proposals were still with WCC but the local government reorganisation was slowly progress down.	
	Contact had been made with WCC/SDC regarding the traffic issues associated with the Weston House development.	
	Cllr Hockaday – reported that Cllr Carter had met with the School's headteacher to discuss the Parish Council's proposals for resolving the issue of the Headland Road playing fields. She had agreed to discuss these with the governors. Cllr Carter had circulated notes of their meeting to councillors. Post the governors meeting Mrs Leman had reported that the proposal was "well received". It was believed that she would now discuss these with the Education Head at WCC who was proposing a meeting on site and would forward some dates. Cllrs Appleton, Carter and Hockaday would produce draft heads of terms for councillors to review and discuss prior to further meetings with the School/WCC.	

	Cllr Hockaday reported that Synder Meadow structural engineering drawings and calculations had been produced and issued to 5 contractors. A meeting had also been held to discuss future fund raising. Cllr Appleton proposed that information relating to this project be available on the Parish website and this was agreed.	NA
8.	Communications It was agreed that villagers would be reminded about the housing needs survey via facebook and the PC website.	MS/ NA
	It was agreed that at an appropriate time a public notice would be prepared regarding the Welford playing field which would include thanks to those who had given their support.	NA/ JH/ SC
9.	Any Other Business Residents' concerns about the current development at Weston House were discussed. WCC had been contacted about the traffic/parking.	
	The clerk advised that Dereck Tribe had raised concerns about the condition of the steps at Cress Hill. Cllr Holmes advised that this was part of the planned programme of works.	
	It was agreed that a succession plan was needed for the Millenium Trust land. Councillors wanted to understand the land ownership situation and what would happen following the recent land sale. It was agreed that Cllr Stanley would invite Dereck Tribe to present his plans to the Parish Council and inform them about contingency/succession plans. Councillors also wanted to understand the finances of the Trust and what equipment it owned so that the Parish Council could clearly budget for any expenditure. Cllr Stanley would issued the latest Millenium Trust minutes and finance report.	MS MS
	The clerk agreed to send a link for the Standards of Conduct course recently run by WALC.	IW
10.	Dates of Future Meetings	
	 4th March 2025 Full Parish Council Meeting, Memorial Hall 18th March 2025 – Planning Committee Meeting, Memorial Hall 	

Meeting closed at 21.28